

TEMPORARY SERVICE REQUEST



Customer Information

Name on Account:	Full Name/Business Name:	
	Social Security/Federal ID Number:	Driver's License Number:
	Email:	
	If primary contact is different, please provide - Contact Name:	
	Phone #:	
	Are you a current or previous Santee Cooper customer? <input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, account number:
Telephone:	Primary Phone:	Secondary Phone:

New Service Address

New Service Address:	Street Address:		Apt/Unit/Lot #
	City:	State:	Zip Code:
	Subdivision/Apartment Complex:		
Directions to Service Address:			Within city limits? <input type="checkbox"/> Yes <input type="checkbox"/> No
Service Location Type	<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	Purpose of Temporary Request (choose one): <input type="checkbox"/> New Construction (\$50.00*) <i>*Service Fees applied to first bill</i> <input type="checkbox"/> Landlord, Clean up, Realtors, etc. (\$20.00*)	
Type of Residence:	<input type="checkbox"/> Single Family <input type="checkbox"/> Condominium/ Apartment/Townhouse <input type="checkbox"/> Mobile Home <input type="checkbox"/> Camper - RV <input type="checkbox"/> NOT for Residence		
NOT for a residence, please specify:	<input type="checkbox"/> Pool <input type="checkbox"/> Pump <input type="checkbox"/> Garage/Shop <input type="checkbox"/> Other: _____		
Inspection Information:	Inspection Completed: <input type="checkbox"/> Yes <input type="checkbox"/> No	New Construction Permit Number: _____ <i>Atlantic Beach & Georgetown County - copy of paper permit</i>	
Service Start Date:	<i>Monday - Friday (except holidays)</i>		

Billing Address Please provide billing location if it is different from above service location. This location will be used to send your monthly bill.

Street Address:		Apt/Unit/Lot #
City:	State:	Country: Zip Code:

Terms and Conditions

I hereby apply to Santee Cooper for electric service in accordance with "Terms and Conditions" and applicable rate schedules. Copies may be obtained at retail offices or online at: www.santeecooper.com.

Service Time Frame: One (1) working day if only a meter is needed, up to three (3) working days if only a meter and overhead service connection is needed, up to ten (10) working days if installation of overhead service is needed or up to fourteen (14) working days if installation of underground service is needed.

Name of Customer or Representative: _____ **Date:** _____

Customer or Representative Signature: _____

Proof of building inspection is required for: 1. All new construction 2. Any changes to electrical service 3. All new commercial accounts & change of tenants	Meter Hub & Breaker Information All meter hubs need to be properly marked (e.g., unit number, lot number, street number, etc.). Santee Cooper is not responsible for marking meter bases. Meters will not be set in the meter bases that are known to be incorrectly marked or not marked at all.
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Office Use Below is for Santee Cooper office use.

SA ID:	Account ID:
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