

Somerset and Stilley Membership Program



Santee Cooper's Employee Recreational Facility 2213 Pinopolis Road | Pinopolis, SC 29469



Santee Cooper's Employee Recreational Facility 1101 Depot Road | Conway, SC 29526



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1101 Depot Road Conway, SC 29526

Welcome! Somerset Point (“Somerset”) and Stilley memberships are available for all Santee Cooper employees and retirees. Somerset is located in Pinopolis, SC on the shores of Lake Moultrie. Stilley is in Conway, SC on the shores of the Waccamaw River. The objectives for these recreational facilities are to:

- Provide excellent services and be responsive to Members’ needs.
- Provide well-kept facilities that are in good operating condition.
- Provide an atmosphere to users that is relaxing, safe, and family-oriented.

In order to meet these and other related objectives, it is necessary to have established guidelines and rules for all Users of the facilities. With your help, these rules will help to ensure that Somerset and Stilley will remain enjoyable recreational facilities for all Users.

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I. DEFINITIONS

1. Members – Employees and retirees enrolled in membership.
2. Eligible Dependents – (Must meet one of the following criteria)
 - A Child/Stepchild younger than 19 years of age
 - A Child/Stepchild is a STUDENT younger than 24 years old as or the end of the calendar year.
 - Employee or Retiree's Child/Stepchild is “permanently disable”
3. Users – Members, spouses of Members, Eligible Dependents, and guests of Members.

II. MEMBERSHIP AND USE

- A. Somerset and Stilley facilities are for the enjoyment of Santee Cooper employees and retirees who enroll in the membership program. Enrollment is required annually. Privileges are also extended to:
 1. Spouses (includes spouses of deceased employees/retirees until remarried*)
 2. Eligible Dependents
 3. Guests (must either be accompanied by a Member, Member's Spouse, or Eligible Dependent or on a list at the security gate)
- B. Spouses of deceased employees/retirees who remain eligible will be required to enroll annually to maintain membership privileges.
- C. Santee Cooper employees and/or retirees who are married are recognized as one entity and will be limited to one membership.
- D. Guests are permitted under the following conditions:
 1. Must either be accompanied by a Member, Member's Spouse, or Eligible Dependent at all times or on a list at the security gate.
 2. Eligible Dependents under the age of 15 must be accompanied by the Member or Member's Spouse.
 3. Eligible Dependents age 15 and over can bring up to five (5) guests age 15 and over into the facilities.
 4. Members must provide a guest list to the Somerset Security Office before any event at Somerset. This applies to all facilities (cottages, recreational building, campsites and picnic shelters)
 5. Members' guests may bring underage dependent children of employees into Somerset only if the following conditions are satisfied:
 - a. The person is 15 or older.
 - b. The person is not operating a day care or other type of childcare business.
 - c. For entrance to Somerset, the employee provides the Somerset Security office with a signed note or Santee Cooper e-mail stating permission is granted.

III. USER RESPONSIBILITIES

- A. Boisterous conduct, obscene language, excessive noise, drunkenness, or other types of abusive actions will not be tolerated. Security officers may ask violators to leave the facility, and the violation will be reported to appropriate management and to Santee Cooper's law enforcement officials. Failure to cooperate with security officers and staff or to follow the rules may result in suspension of use of the facility. The conduct of a Member's family or guests is the full responsibility of the Member.
- B. Adults are expected to closely supervise children in and around the roads, water, fires, pier, and the boat landing area. REMEMBER: Safety is the responsibility of all Users.

IV. FACILITY ACCESS AND SECURITY

Somerset

Security Officers are assigned to the Somerset entrance gate 24 hours, 7 days a week. All Members must check in at the gate.

- Members must present their Santee Cooper identification card.
- Members' spouses and Eligible Dependent(s) must present identification such as a valid driver's license or ID, including a school ID to gain admittance without the Member being present.
- Guests must present identification such as a valid driver's license or ID and must be on the list at the security gate or accompanied by a Member, Member's Spouse, or Eligible Dependent to gain admittance into the facility.

Stilley

Stilley has an entrance gate that requires a Santee Cooper security badge to enter. Stilley is open 24 hours a day, 7 days a week and can be used at any time with a security badge. The gate should not be tampered with and should be always left closed.

- Security badges are only for the use of Members, spouses of Members, and Eligible Dependents. One security badge will be issued per Member.
- Upon termination of employment (excludes retirement) the security badge must be returned to HG Security. Access to Stilley will be revoked.
- Members can contact HG Security to submit a request for the security badge.

How members acquire a Stilley Recreational Area Access Card:

1. Members need to contact HG security/HG building services at HGGUARD@santecooper.com
2. Members need to indicate whether they have a current HG identification card.
3. Advise the employee(s) that they need to arrange a new card pick up with security when they are making the new card request.
4. Give at least three-day notice before arrival date to ensure the access card is available and is validated for site entry.
5. Any Question pertaining to Stilley Recreation Site Contact Rodney Martin
RDMARTIN@santecooper.com.

V. GENERAL RULES

For the consideration, benefit, and safety of all Users at Somerset and Stilley, the following rules must be closely observed and followed:

- A. All wildlife and vegetation should be left in the natural state.
 - B. Elevated Fire-pits allowed with Somerset Manager's approval. For contact information please see page 18.
 - C. Somerset and Stilley are trash free. Keeping the grounds clean is expected of all Users. Refuse must be placed in dumpsters located in the camper/boat storage area at Somerset and in dumpsters located adjacent to boat ramp parking at Stilley. However, Users should remove garbage and debris which attracts flies.
 - D. Firearms are not allowed at Somerset or Stilley, except by security officers, law enforcement officials and hunters using the boat slip.
 - E. Fireworks are prohibited.
 - F. Vehicles should be driven safely, only on roads, and within posted speed limits. Driving cautiously is extremely important. Children may be playing. Vehicles and golf carts must be operated by a licensed driver.
 - G. Motor vehicles (two-wheel electric and gas scooters, hover boards, motorized dirt bikes, go-carts, and all-terrain vehicles) are not permitted unless the operation is for official company business.
 - H. Pets must be up to date on rabies vaccination and on a leash and under the control of the owner at all times and must be cleaned up after. Any pet that shows aggressive behavior will need to be removed from the property immediately and the pet will no longer be allowed on the premises.
 - I. Use of alcoholic beverages is discouraged. However, if used, it is the User's total responsibility to be in compliance with the South Carolina Alcoholic Beverage Commission laws and regulations:
 - If alcohol is being served at a party or event, the Member must get host liability and add Santee Cooper as an additional insured on the policy.
 - The certificate of insurance should be provided to the Somerset Coordinator at least 3 business days prior to the event.
 - If the event is using a bartender vending service, the Member must provide a copy of the vendor's insurance with Santee Cooper added as an insured. This paperwork must be submitted to the Somerset Coordinator at least 3 days before the event.
- Use of alcoholic beverages by those under the legal age is strictly prohibited. Failure to provide all appropriate documentation will prevent usage of the rented facility and could result in forfeiture of security deposit and fees.
- J. Members are responsible for any damage they or their guests cause to the Somerset or Stilley facilities.
 - K. Members & guests are expected to behave very quietly between the hours of 10:00 p.m. and 7:00 a.m.
 - L. Boats will not be left at Somerset or Stilley overnight unoccupied (whether docked or in the parking lot).

- M. Neither smoking nor pets are allowed inside any of the Somerset or Stilley buildings.
- N. The camper/boat storage area at Somerset is designed for CAMPERS AND BOATS ONLY.
- O. Prohibited events include:
- Prom
 - Class reunions
 - Fundraising events
 - Events that have admission charges (at the door or prepaid)
 - Business meetings on weekend
 - Weddings, Wedding receptions and rehearsals for persons other than immediate family members (children/stepchildren)
 - Political events
 - Church services
- P. Third-party vendors will be required to provide certificates of insurance, use designated locations, have all required licenses, be self-sustaining (provide for their own power), have required safety equipment (if applicable). The Member or User who is bringing in the vendor is required to provide the certificate of insurance to the Somerset Coordinator prior to the date of the visit. Third-party vendors must be located as designated on the Campus Map.
- Q. Inflatables are allowed with the picnic reservation 2B ONLY.

VI. PICNIC SHELTERS

- A. There is no charge for reserving picnic shelters at Somerset or Stilley.
- B. Somerset has two large picnic shelters which are available for reservations. Each shelter will accommodate 60 people. Additional small shelters are available on a first come basis.
- C. Between memorial day and labor day, members may reserve ½ of a picnic shelter on weekends (Fri, Sat, Sun). You are allowed up to 30 people per half shelter. At other times, members are allowed to rent whole shelters.
- D. Stilley has one large picnic shelter which is available for reservations. The shelter will accommodate 60 people. Members may reserve the shelter Monday-Sunday.
- E. An individual may make no more than two reservations in a calendar year.
- F. Pedestal mounted grills are near the shelters. Users are asked to keep them clean, as well as the grounds. Individuals are required to remove all trash and clean up the surrounding area after the use of the shelters.
- G. Outside groups are not allowed to reserve picnic shelters. Any exceptions must be approved by Manager of Wampee (for Somerset) or Group Supervisor Construction & Building Services (for Stilley).
- H. Inflatables are allowed with picnic reservation 2B ONLY.

VII. CAMPING

Only members that have signed up for camping usage are eligible to use facilities.

- A. There are 66 campsites at Somerset and 20 campsites at Stilley. Campsites are available on a first come, first serve basis. Somerset campsites have 50-AMP electrical service. Stilley campsites have 20-, 30-, or 50-AMP electrical service. All sites are equipped with water, and one picnic tables. Both parks provide comfort stations furnished with bath facilities.
- B. Recreational Vehicles may be set up at Somerset and Stilley for a maximum of 14 consecutive days, followed by a removal from the camping area for at least seven days. Failure to remove campers at the end of the 14th day could result in a loss of camping privileges. Users cannot bring in another camper to occupy that campsite during those seven days.
- C. No guest campers/boats allowed at Somerset or Stilley.
- D. Campers are required to place trash in dumpsters.
- E. Somerset and Stilley may frequently be subjected to severe storms. Campers should always be prepared for this possibility since there are limited available facilities for shelter. Awnings should not be left out when no one is present.
- F. A waste disposal station is provided near the camper storage area for the use of Members pulling their campers off the campsites.
- G. All exterior carpets and rugs must be put up if campsite is not occupied.
- H. Upon entering Somerset with a camper, members must pick up a card from gate security and fill in their name, phone number, and date of arrival. This card should be displayed in the window of the camper while it is on the grounds.

VIII. CAMPER AND BOAT STORAGE

Santee Cooper is not liable for any damage caused to campers/boats while in storage at Somerset or Stilley.

- A. A specific area is designated for camper and boat storage at Somerset only.
- B. Members must enroll in random drawing during the annual membership enrollment period to purchase a storage space for one year.
- C. Periodic maintenance of the storage area may require Members to remove their campers or boats temporarily.
- D. Members are required to display a Camper ID card in plain view on the camper or boat in case of emergency. Member decals must be displayed as instructed at issuance.
- E. All campers and boats in storage area must be appropriately registered and comply with laws of the State of South Carolina.

Due to acts of nature, Member campers may be stored at Stilley only when the site is physically available and ready for storage. This only applies to Members enrolled in the campsite option. Contact Group Supervisor Construction & Building Services for questions regarding site availability.

IX. AMENITIES AND FISHING PIER

Somerset and Stilley have fishing piers for your enjoyment. Swimming or diving from pier is prohibited. It is the responsibility of all users to comply with state and federal fishing laws. Vehicles, including golf carts, are prohibited on the pier.

Other amenities offered at Somerset are basketball, tennis, volleyball courts, and a children's playground.



X. SWIMMING AREA

- A. Swimming is permitted from sunrise to sunset. All swimming is performed at swimmers' own risk.
- B. People on the beach, especially those swimming, must follow all instructions from lifeguards on duty.
- C. Santee Cooper has the right to restrict the use of the swimming and diving areas.
- D. Users should keep off the buoys, boundary poles, ropes, lifeguard stations, and obey all posted rules and regulations.
- E. It is important to remember that a lifeguard is not always on duty. Children should be accompanied by an adult at all times.
- F. Young children require hands on supervision and must be accompanied by an adult both in the water and on the beach.
- G. No grills, fires, picnic tables, glass containers or pets are allowed on the beach.



XI. RECREATION BUILDING

Rentals may be made up to six months in advance, with the exception of weddings, which may be made one year in advance. Please contact the Somerset Coordinator at (843) 761-8000 x5500 for additional questions or to request a reservation.

- A. Members and spouses of Members can reserve the Recreation Building at the costs listed in the Rates Schedule. Failure to cancel a reservation within one week prior to reservation date will result in payment of the reservation fee and may result in the loss of reservation privileges for the recreational building for up to 2 years, depending on the circumstances. There will be no charge for company-sponsored training, meetings, luncheons, retirement functions, and picnics.
- B. A Security deposit and executed reservation form is required for all groups reserving the Recreation Building (except for company-sponsored training, meetings, luncheons, and retirement functions or picnics). This deposit will be returned when it is determined by the Somerset Crew Supervisor the Recreation Building (inside & outside) has been left in a satisfactory condition (reference the cleanup list for the Recreation Building issued at the time of key pickup and posted inside the Recreation Building). This Deposit is not a cleaning fee. If the building is left in an unsatisfactory condition, it will result in the loss of the deposit and privileges for one year along with the possibility of additional cleaning fees assessed.
- C. Rental fees, deposits, and reservation forms must be returned to the Somerset Coordinator within 15 days of making the reservation. Failure to comply will forfeit that reservation date.

- D. The following functions are prohibited. Abusing this policy will result in loss of privileges for two (2) years.
1. Prom
 2. Class Reunions
 3. Fundraising Events
 4. Events that have admission charges (at the door or prepaid)
 5. Business Meetings on Weekends
 6. Weddings, Wedding Receptions, and rehearsals for persons other than immediate family members
 7. Political Events
 8. Church Events
- E. Somerset's Recreation Building is locked except for scheduled events.
- F. Members will not be able to reserve the Recreation Building on behalf of an outside organization. Abusing this policy will result in loss of privileges for two (2) years.
- G. Reservations may be made one year in advance for wedding and wedding receptions. Other reservations may be made six months in advance. A Member may make no more than two reservations in a calendar year.
- H. The Member reserving the recreation building is responsible for the following:
1. The setup, breakdown, and care of all equipment used.
 2. Nails, tacks, staples, etc. that will cause damage to the recreational facility should not be used.
 3. The total cleaning of the building, kitchen, and associated grounds. A list of instructions is provided when the key is issued and also made available in these guidelines.
 4. Removal all garbage from inside building and placement in dumpsters located near the camper storage area upon conclusion of the event.
- I. Third-party vendors will be required to provide certificates of insurance, use designated locations, have all required licenses, be self-sustaining (provide for their own power), have required safety equipment (if applicable). The Member or User who is bringing in the vendor is required to provide the certificate of insurance to the Manager of Wampee prior to the date of the visit. Third-party vendors must be located as designated on the Campus Map. There will be no reservations allowed on company holidays.
- J. Only one reservation per day will be authorized.
- K. The maximum number of people allowed is 200. Tables and chairs are provided to accommodate 200.
- L. Smoking is not allowed inside the Recreation building at Somerset. Cigarette butt receptacles are located on the outside near the door.

- M. Keys are available the day of rental after 8 a.m. One key per member will be provided and a \$25.00 charge applies if the keys are not returned within 3 days.
- N. Keys must be returned to the drop box outside of the Somerset security office. Keys must be dropped off same day after your event.
- O. Building may only be used between the hours of 8 a.m. to 12 midnight.

External Use of Recreation Building

To optimize use of the Somerset Recreation Building, it will be made available for rent to external groups from Monday – Thursday. Local community organizations, schools, businesses, churches (church services are prohibited) and governmental agencies may reserve the Recreation Building 8:00 a.m. to 12:00 midnight Monday through Thursday depending on availability and will be subject to the requirements below. Contact the Somerset Coordinator for additional information.

- A. The following functions are prohibited. Abusing this policy will result in loss of privileges for two (2) years.
 - 1. Prom
 - 2. Class Reunions
 - 3. Fundraising Events
 - 4. Events that have admission charges (at the door or prepaid)
 - 5. Business Meetings on Weekends
 - 6. Weddings, Wedding Receptions, and rehearsals
 - 7. Political Events
 - 8. Church Events
- B. Reservations for training and business meetings will be require approval from the group’s leader/management.
- C. The group using the building is responsible for clean-up and will be charged as listed in the Rates Schedule.
- D. The number of reservations by one group may not exceed two per year.
- E. Building may only be used between the hours of 8 a.m. to 12 midnight.

MEMBERS:

Weekends (Fri-Sun.).....\$500/Day
 Weekdays (Mon.-Thurs.).....\$300/Day

EXTERNAL GROUPS:

Weekdays only (Mon.-Thurs.).....\$750/day



XII. COTTAGES

- A. The following are not allowed in cottages:
 - 1. Smoking
 - 2. Pets
 - 3. Parties or events with more than 15 people
- B. Members can reserve the cottages. Members must stay overnight.
- C. Two periods of occupancy are designated for the cottages:
 - 1. 4:00 p.m. Monday to 10:00 a.m. Thursday
 - 2. 4:00 p.m. Thursday to 10:00 a.m. Monday
- D. You may apply for preferred dates through a link provided through the currently, imports and iNotes.
 - 1. Any reservation obtained through a random drawing is considered an Advance Reservation.
 - 2. Preference will be given to Members who have not had an Advanced Reservation during the last two (2) years, but Members who have had an Advance Reservation in the last two (2) may reserve again if a cottage is available. An Advance Reservation is defined as a reservation two or more weeks prior to the reservation date.
- E. Members should pick up keys from the Somerset security office on the first day of their stay but no earlier than 4 p.m. If a reservation must be canceled, please call the Somerset Coordinator at (843) 761-8000, ext. 5500 as soon as possible so that it can be offered to another Member.
- F. Failure to cancel a reservation within 24 hours will result in payment of the rental fee, as well as loss of reservation privileges for the cottages for up to two (2) years depending on the circumstances.
- G. During any stay, the Member's guests must be accompanied by the Member or by his/her spouse except as referenced in Membership and Use, Item A (3). However, members must stay overnight.
- H. Cottages 1 and 2 are handicap assessable.
- I. The cottages have two bedrooms, a kitchen, family room, and one bathroom. One bedroom has one queen size bed, and one has two twin beds.
- J. Cottages are furnished with bed linens, toilet tissue, blankets, soap, pots, pans, TV, coffee maker, coffee, sugar, creamer, microwave, toaster, dishes, and silverware.
- K. Guides for cottage use are listed, in these guidelines as a check off list, and will be provided in each cottage during your stay.
 - 1. Soiled linens should be put in a pillowcase and placed near the living room door at end of the stay.
 - 2. Trash should be placed in dumpsters located in camper and boat storage area.

3. Keys should be placed in drop box at Somerset security office upon departure. Failure to return keys within 3 days will result in a \$25.00 charge.
4. Cottages should be left as clean and orderly as they were found, including the refrigerator, stove, and dishes.
5. Water skiing, boating, or anchoring boats near the cottages is very dangerous due to the number of stumps located in the area. Boats should never be tied to the retaining wall or ladder.
6. Vehicles are not allowed behind cottages on the grass between the cabin and the lake.

4-night stay (Thurs.-Sun.)

Summer rate.....\$100

Non-summer rate.....\$80

3-night stay (Mon.-Wed.)

Summer rate.....\$75

Non-summer rate.....\$60

*summer rate is from Memorial Day to Labor Day



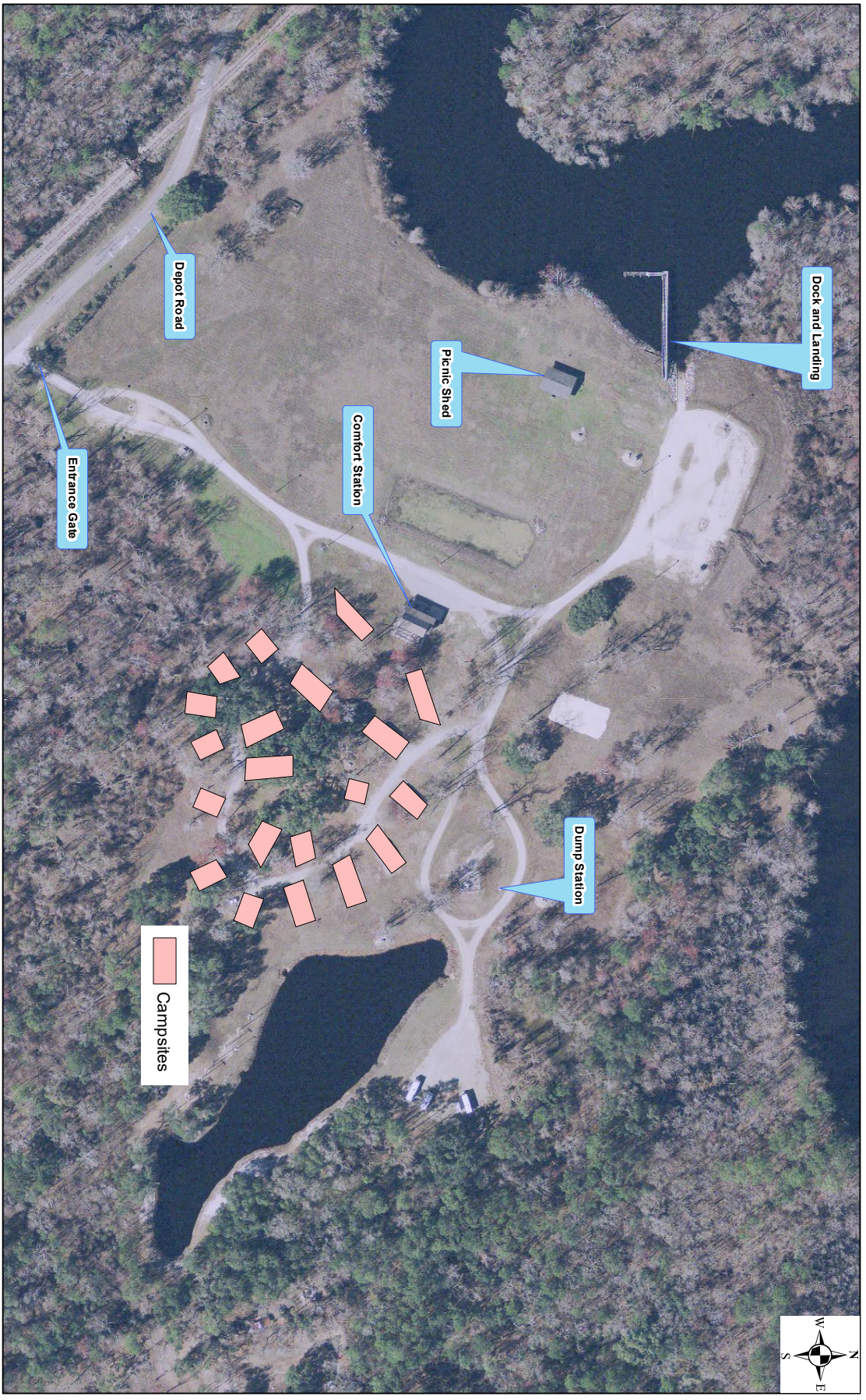
XIII. CAMPUS MAPS

SOMERSET POINT FACILITY MAP

- CAMPSITES
- RECREATIONAL BUILDING
- SOMERSET COTTAGES
- COMFORT STATIONS
- PICNIC SHELTERS
- OFFICES & MAINTENANCE BUILDING
- BASKETBALL, TENNIS & VOLLEYBALL COURT
- PLAYGROUND
- FISH CLEANING STATION

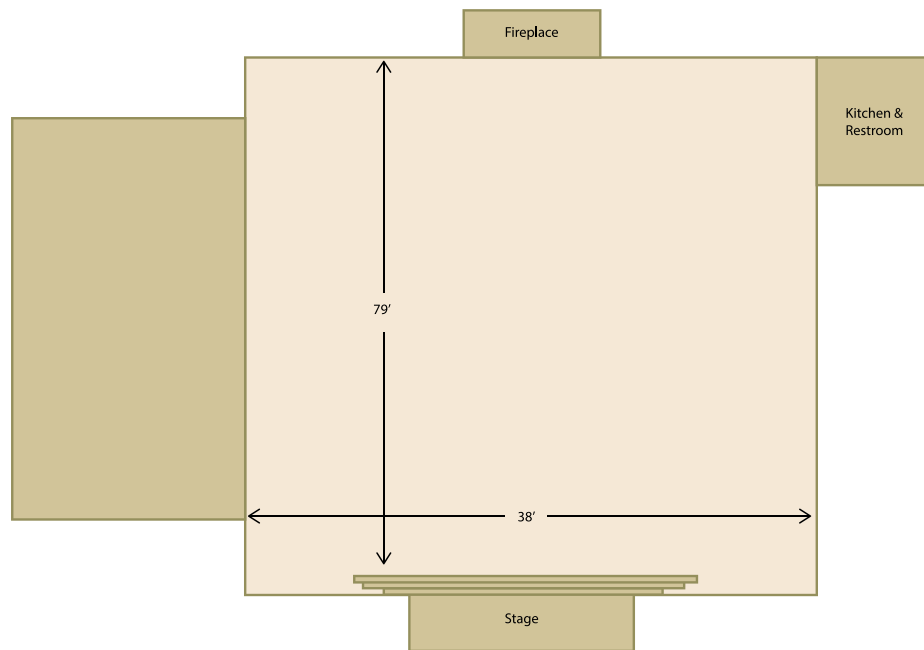


Stilley Campground



* Inflatables are not allowed.

XIV. RECREATION BUILDING LAYOUT

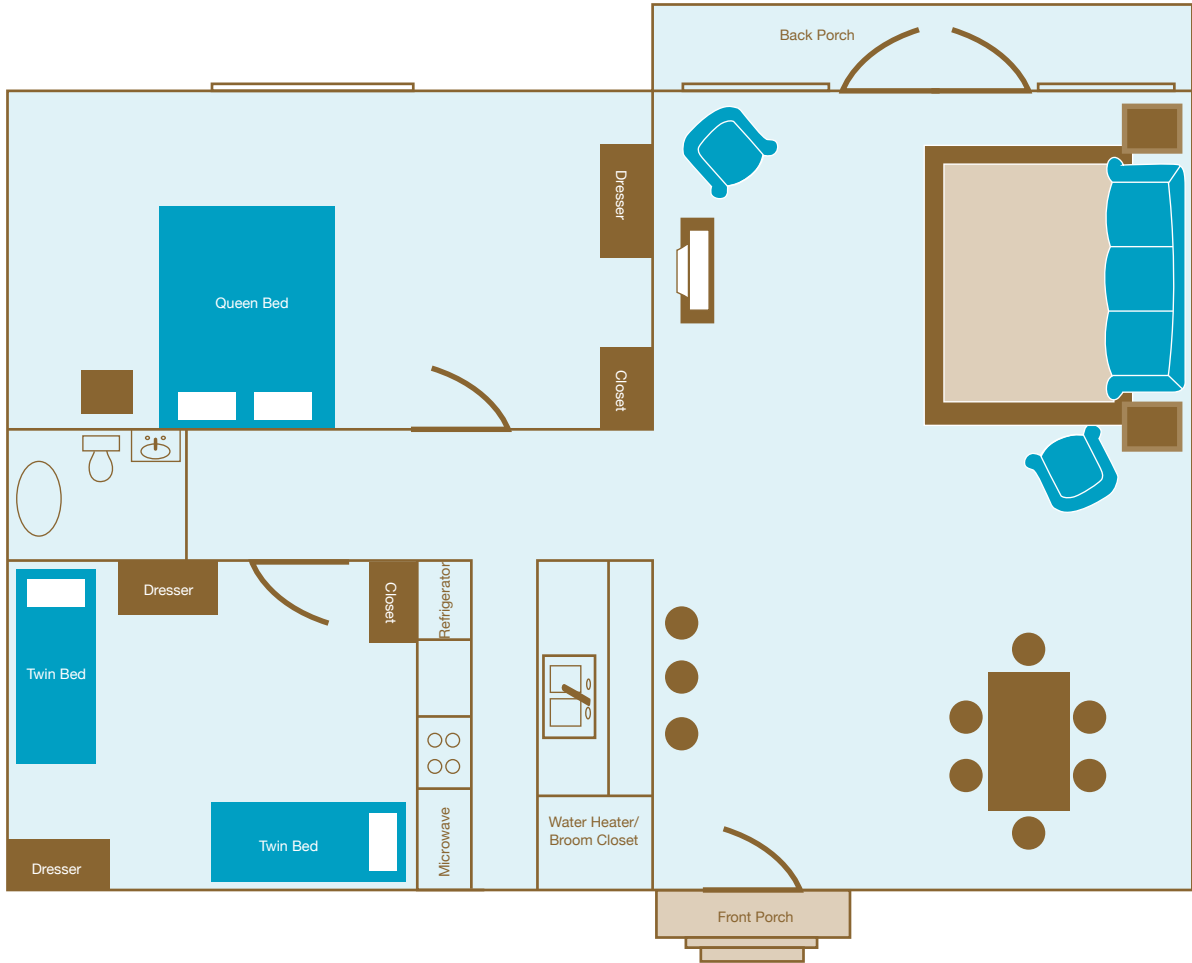


Occupancy Limit is 200 people at one time:

Building Rental includes the following:

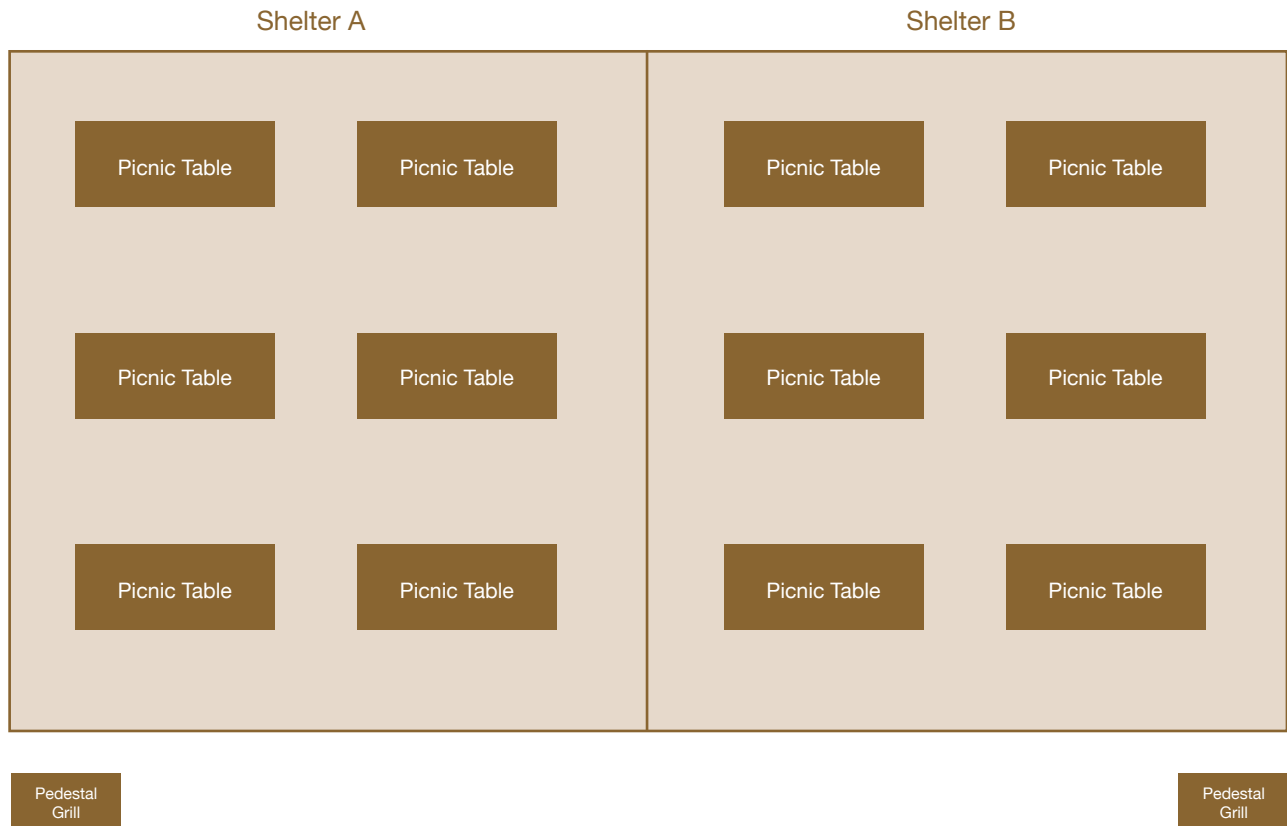
- 200 folding chairs
- 34 6' rectangle tables
- 15 60" round tables

XV. SOMERSET COTTAGE LAYOUT



- Occupancy limit of 15 people per cottage at one time

XVI. PICNIC SHELTER LAYOUT



- Occupancy limit of 30 people per half shelter; 60 people for both at one time.

XVII. RATES SCHEDULE

Basic Membership

\$3.25

Provides access to the facilities and use of picnic shelters, bathhouses, playground, fishing pier, boat ramps, tennis court, basketball court, and volleyball court. Basic membership is also required to rent cottages and recreational building. The lottery process and reservation requirements still apply.

*Per pay period, over 24 pay periods.
Totaling an annual fee of \$78.
Annual basic membership waived for retirees.*

CAMPSITES

2023.....\$120 per year

STORAGE

2023.....\$600 per year

COTTAGES

4-night stay (Thurs.-Sun.)
Summer rate.....\$100
Non-summer rate.....\$80

3-night stay (Mon.-Wed.)
Summer rate.....\$75
Non-summer rate.....\$60

*Summer rate is from
Memorial Day to Labor Day*

REC BUILDING

MEMBERS
Weekends (Fri-Sun.).....\$500/day
Weekdays (Mon.-Thurs.).....\$300/day

EXTERNAL GROUPS
Weekdays Only
(Mon.-Thurs.).....\$750/day

**Employee fees will be paid through payroll deductions over 24 pay periods.*



Contact Us

Somerset

- Somerset Coordinator: (843) 761-8000 ext. 5500
- Somerset/Stilley Membership: (843) 761-7052
- Somerset Office: (843) 899-2048
- Security Guard: (843) 761-2728

Stilley

- HG Administrative Associate: (843) 347-3399 ext. 3031 or ext. 3053
- Group Supervisor Construction & Building Services: (843) 347-3399 ext. 3095
- After Hours: (843) 347-3399 ext. 3018 (HG Security)