

Santee Cooper learned yesterday that one of our employees in North Myrtle Beach has tested positive for COVID-19. We are protecting the employee's identity and condition, and expect all employees to respect the individual's privacy as well.

We want to reassure you that when we originally learned that the employee was sent for testing, any employees who may have been in close contact with the infected employee were notified and sent home for 14-day quarantine. We also cleaned and disinfected work areas and equipment that the employee could have used, in accordance with guidance from the CDC.

While we do not plan to send a company-wide iNote for all suspected or positive employee tests, we share this first confirmed positive test to make you aware of the steps Santee Cooper is taking in response to all suspected or positive cases. We will continue to notify impacted employees of suspected or positive cases directly and in accordance with current guidance.

The steps we all are taking to limit the spread of COVID-19 at work are making a difference. These include telecommuting where possible, working alternate schedules, cleaning workstations to augment scheduled cleaning, and keeping six feet between yourself and coworkers at the office. Constant and consistent adherence to these efforts should reduce the spread of COVID-19.

Please remember, if you are not feeling well, do not come to work and contact your supervisor. If you have any symptoms associated with COVID-19 (fever, cough, respiratory difficulty, lost sense of taste or smell, or any other symptoms), please contact a medical professional ([MUSC tele-med website](#) is available for this purpose as well). Please keep your supervisor apprised of your status and contact Occupational Health at 843-761-8000 ext. 4090 if you have or receive any indication you may have been exposed to COVID-19.

To continue to support the health and safety of all employees, we remind you to:

- Continue to practice good hygiene, including covering your mouth when you cough or sneeze, washing your hands frequently with soap and water for at least 20 seconds and using hand sanitizer where soap and water is not readily available.
- Utilize good social distancing which requires limiting close contact with others as much as possible (maintaining a distance of at least six feet).
- Monitor yourself regularly for COVID-19 symptoms, including fever, cough, respiratory difficulty, lost sense of taste or smell, or any other symptoms. If you begin to feel sick, please seek medical care, notify your supervisor and Occupational Health, and protect your colleagues by staying home.

- For questions or concerns regarding your personal medical situation, seek guidance from your healthcare provider or, for non-emergency situations, feel free to contact Occupational Health at 843-761-8000 ext. 4090.

Thank all of you for your hard work. Please remain vigilant in keeping yourselves and your families safe.