

## Instructions to Access LinkedIn Learning from a Cell Phone

1. From your PC go to <u>https://www.linkedin.com/learning/</u> then click sign in with your organizational portal



2. On the following screen, type in your organizations name or domain South Carolina Public Service Authority







3. Then sign in with your Santee Cooper email address. Note: Use your User ID as listed in the company phonebook on iPort which is <u>username@santeecooper.com</u>



4. Tap continue to log into your organization







5. Sign in with your organizational account. Your username and password for logging into the system

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## 7. Now you have access to LinkedIn Learning at home



8. Next time you access LinkedIn Learning via Citrix you will be taken directly to your learning homepage without having to login.







 If you have any questions or issues with LinkedIn Learning please contact the HR Service Center @ 8888 or via email @ <u>hrservicecenter@santeecooper.com</u>



10. Pick the skills you're interested in







## 11. It will then bring up related trainings



## 12. Begin Trainings

