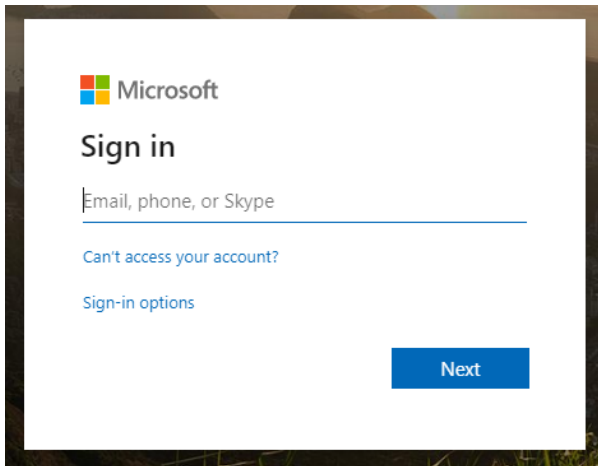


# Santee Cooper Employee Status

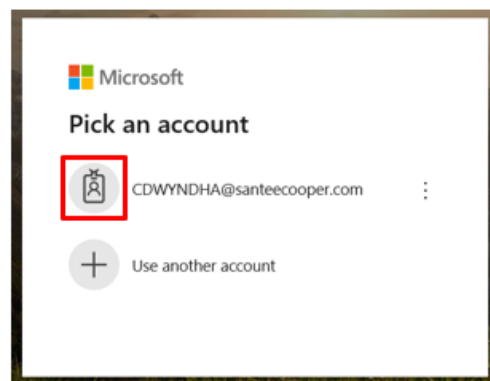
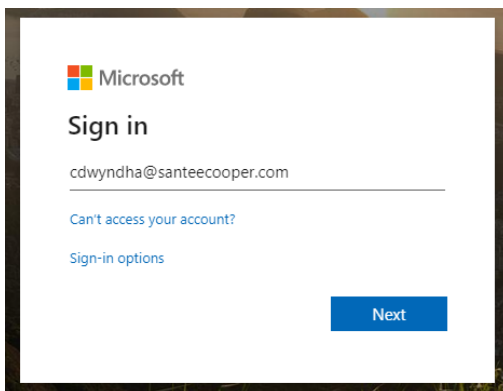
Technology Services has created a simple application for you to check in daily and let us know where you are. The application can be accessed from any device and any browser.

To access the site, navigate to <https://empstatus.azurewebsites.us>

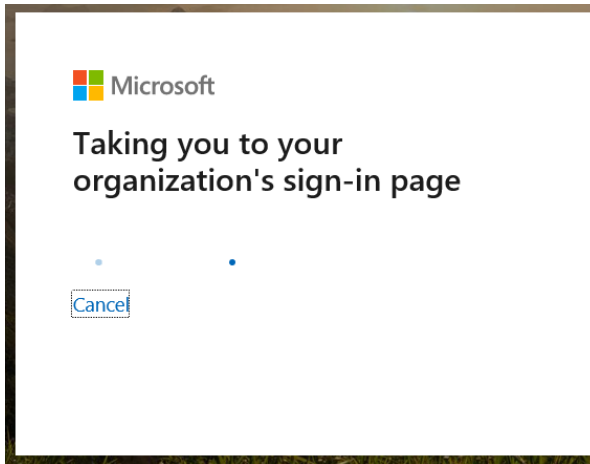
1. If this is your first time launching the application, you will be prompted to login to Microsoft. If you are a returning Microsoft web user, you will be prompted to Pick an account.



2. Enter your [username@santeecooper.com](mailto:username@santeecooper.com) and click Next or select the santeecooper.com account. If you are launching the application from a mobile device or some other personal device where you have a personal Microsoft account you will need to click use another account.



- You will be redirected to Santee Cooper's login page.



## Santee Cooper

Sign in with your organizational account


 Keep me signed in

Sign in

- Enter your Santee Cooper network credential, including the full domain (e.g., [myusername@santeecooper.com](mailto:myusername@santeecooper.com)).
- You will be prompted to Stay signed in. You may click yes for corporate devices. For home devices you may want to click no, if you also use a personal Microsoft account.
- The screen will look like this

Click the icons to the left to change your status.

Your Location	User ID	Name	Unit	Normal Location	Supervisor	Location	Status	Last Updated
	actalley	TALLEY, ANTHONY	86100	Moncks Corner Office	MELANIE BODIFORD	Home	Working	3/19/2020 2:30:36 PM
	cdwyndha	WYNDHAM, CHRISTY	87000	Moncks Corner Office	DOM MADDALONE	Home	Working	3/19/2020 3:01:24 PM
	cljimene	JIMENEZ, CHRISTOPHER	84000	Moncks Corner Office	DOM MADDALONE	Home	Working	3/19/2020 3:09:09 PM
	cppowell	POWELL, CODY	86200	Moncks Corner Office	SCOTT REED	Home	Working	3/19/2020 3:06:14 PM
	cpsalib	SALISBURY, COURTNEY	86200	Moncks Corner Office	SCOTT REED	Home	Working	3/19/2020 2:59:26 PM
	dgmaddal	MADDALONE, DOMINICK	80000	Moncks Corner Office	MIKE POSTON	Home	Working	3/19/2020 4:59:34 PM
	jhmccut	MCCUTCHEN, JAMES	86200	Moncks Corner Office	SCOTT REED	Home	Working	3/19/2020 3:04:50 PM
	lmcoker	COKER, LARRY	81000	Moncks Corner Office	DOM MADDALONE	Home	Working	3/19/2020 5:28:01 PM
	msmacphe	MACPHERSON, MICHAEL	86000	Moncks Corner Office	RONNIE WILLIAMS	Home	Working	3/19/2020 4:34:54 PM
	pjmconn	MCCONNELL, PAUL	86200	Moncks Corner Office	SCOTT REED	Home	Working	3/19/2020 3:26:43 PM
	rdpatric	PATRICK, RONALD	86000	Moncks Corner Office	RONNIE WILLIAMS	Home	Working	3/19/2020 1:58:28 PM

Or this

Click the icons to the left to change your status.

Your Location Home      Your Status Working     

User ID	Name	Unit	Normal Location	Supervisor	Location	Status	Last Upd
actalley	TALLEY, ANTHONY	86100	Moncks Corner Office	MELANIE BODIFORD	Home	Working	3/19/2020 2:30:36 P
aklich					Home	Working	3/20/2020 6:59:34 P

- Tap the icons to change your location and/or status.

The following are available for location.



Home



Field



Other



Office

Status is working or not working.

8. Use the filter functionality to find the status of a team, unit or individual. This functionality works the same as the one in the phonebook.

User ID	Name	Unit	Normal Location	Supervisor	Location
jhmccutc	MCCUTCHEN, JAMES	86200	Moncks Corner Office	SCOTT REED	Home
cpsalisb	SALISBURY, COURTNEY	86200	Moncks Corner Office	SCOTT REED	Home
cppowell	POWELL, CODY	86200	Moncks Corner Office	SCOTT REED	Home
pjmconn	MCCONNELL, PAUL	86200	Moncks Corner Office	SCOTT REED	Home
ctmoore	MOORE, CHRISTOPHER	86500	Moncks Corner Office	VICKIE OSBORNE	Home