

Date: June 4, 10:12 a.m.

iNote Subject: Increase in state COVID cases

Over the past week, the number of people in South Carolina testing positive for COVID-19 increased dramatically and the state had its biggest one-day death total. It is important to stay vigilant and continue to make smart and careful choices.

Santee Cooper remains in Phase 1 of our [plan](#) to gradually return to our new normal. Follow Phase 1 guidelines, including social distancing and adhering to maximum occupancy for meeting rooms and elevators. (See the Phased Working Conditions poster [here](#).)

Also, please continue to:

- Stay home if you are sick and avoid contact with others who may be sick.
- When you wash your hands with soap and water, wash for a minimum of 20 seconds. Use an alcohol-based hand rub instead of soap and water, unless your hands are visibly dirty.
- Avoid touching your nose, mouth and eyes.
- Cover coughs and sneezes with a tissue, or cough and sneeze into your upper sleeve. Dispose of tissues in no-touch trash receptacles.
- Always wash your hands or use hand sanitizer after coughing, sneezing or blowing your nose.
- Keep your office and frequently touched common surfaces (telephones, computer equipment, etc.) clean.
- Try not to use other workers' phones, desks, offices, or other work tools and equipment.
- Maintain a healthy lifestyle; attention to rest, diet, exercise and relaxation helps maintain physical and emotional health.

If you have questions, contact [CIMT](#) at ext. 6900.

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