2016-2017 Santee Cooper Commercial Prescriptive Rebate Program

Customer Rebate Application

Rebate Application Instructions

This Rebate Application is required for participation in the Commercial Prescriptive Rebate Program (Rebate Program) for projects installing qualifying non-lighting measures. The Lighting Workbooks required for lighting projects are available online at www.RTU4Business.com. Complete participation information and eligibility specifications are included in the 2016-2017 Commercial Prescriptive Rebate Program Manual, also available at www.RTU4Business.com.

This application packet contains the following parts:

- General Information
- Rebate Payment Information
- Rebate Worksheet

To participate in this Rebate Program, please follow the following steps:

1. **Read** the 2016-2017 Program Manual for a complete description of program eligibility requirements and the participation process.
2. **Read** the Terms and Conditions document and sign.
   - Signing the Terms and Conditions document accepts the terms and conditions of this Rebate Program.
3. **Purchase and Install** qualifying equipment and/or initiate and complete work between December 1, 2015 and November 30, 2017.
4. **Complete** the following forms included with this Rebate Application:
   - **General Information** – Include all required customer and account information.
   - **Rebate Payment Information** – Rebates will be mailed to customer's electric account billing address. If customer would prefer for the check to be designated to someone other than the customer, complete the Payment Release Information on page three of this application.
   - **Rebate Worksheet** – Include all required product information including: product type, install date, dealer name, manufacturer, model number(s), efficiency, size, quantity, and rebate amount. Dealers or contractors may assist with the completion of the rebate worksheet.
5. **Complete** any required supplemental forms for the energy efficiency measures being installed, if applicable.
5. **Submit** a current W9 form for the customer applying for the rebate.
6. **Retain** a copy of all completed application forms and all required documentation, such as invoices and contracts. Submitted applications will become the property of Santee Cooper.
7. **Submit** the completed forms and required documentation, including dated sales receipt or invoice, by November 30, 2017 to:

Santee Cooper Commercial Prescriptive Rebate Program
1229 38th Avenue North, #112
Myrtle Beach, SC 29577
Toll-Free Fax: (855) 505-5061
Email: commercial.energy@SanteeCooper.com

For More Information. For more information about this Rebate Program, measure eligibility, rebates, or other Santee Cooper programs please contact us:

- Online at www.ReducetheUse.com
- By phone at (843) 347-3399 x3910
- By email at commercial.energy@SanteeCooper.com

General Information

Important: Energy efficiency measures must be purchased, installed, and/or completed at a qualifying customer facility **prior** to submitting the Rebate Application unless otherwise noted in the Equipment Catalog. Please allow 6 weeks for application and rebate processing following complete documentation submittal and post-installation inspection procedures. Rebates will not be paid for ineligible or incomplete applications.

Business name (as it appears on Santee Cooper Bill) | Federal Tax ID (EIN) or Last 4 digits of Social Security Number

Santee Cooper Account number(s) where measure(s) to be installed (located on Santee Cooper Bill)

Santee Cooper Meter number(s) where measure(s) to be installed (located on Santee Cooper Bill)

Address where measure(s) to be installed | City | State | Zip

Contact name | Contact phone number | Contact fax number | Email

Electric account billing address (if different from the installation address) | City | State | Zip

Is Contractor a Santee Cooper Trade Ally? ☐ Yes ☐ No

Contractor name

Building Information

Primary building use:

☐ Automotive Facility	☐ Hotel	☐ Police/Fire Station
☐ Convention Center	☐ Library	☐ Post Office
☐ Court House	☐ Manufacturing Facility	☐ Religious Building
☐ Dining: Bar Lounge/Leisure	☐ Motel	☐ Retail
☐ Dining: Cafeteria/Fast Food	☐ Motion Picture Theater	☐ School/University
☐ Dining: Family	☐ Multi-Family Housing	☐ Sports Arena
☐ Dormitory	☐ Museum	☐ Town Hall
☐ Excercise Center	☐ Office	☐ Transportation
☐ Gymnasium	☐ Parking Garage	☐ Warehouse
☐ Health Care - Clinic	☐ Penitentiary	☐ Workshop
☐ Hospital	☐ Performing Arts Theater	☐ Other _____

Building Size:_____

Number of Floors: _____

Year Built: _____

Percent Conditioned: _____

Operating Hours: _____

Temperature Set-points:

	Heating	Cooling
Occupied	_____°F	_____°F
Un-occupied	_____°F	_____°F

Rebate Payment Information

Mail rebate check to: ☐ Billing Address ☐ Other (complete release below)

_____
Rebate check reference (15 character maximum)

3rd Party Release (Payment Release Information)

Important: Complete this section only if rebate payment is to be directed to someone other than the customer indicated above. Please note that the federal government may require that a 1099 be issued to you, the customer, for the rebate amount paid to your contractor. Please consult with your tax professional for tax implications.

I AM AUTHORIZING THIS REBATE PAYMENT TO THE THIRD PARTY NAMED BELOW AND I UNDERSTAND THAT I WILL NOT BE RECEIVING THE REBATE PAYMENT CHECK FROM SANTEE COOPER. I ALSO UNDERSTAND THAT MY RELEASE OF PAYMENT TO THE THIRD PARTY DOES NOT EXEMPT ME FROM THE REBATE REQUIREMENTS OUTLINED IN THE APPLICATION.

Authorized by (please print)	Signature of Authorized	Date

Check should be made payable to:

Payee: business name	Contact phone number
Payee Federal Tax ID (EIN) or Last 4 digits of Social Security Number	

Payee mailing address	City	State	Zip

Rebate Worksheet

Important: This form is to be completed and submitted to Santee Cooper with the Rebate Application. Please refer to the Equipment Catalog(s) for measure eligibility requirements, rebate amounts and codes. Dealers or contractors may assist in the completion of this form. Attach additional sheets as necessary.

Parameter	Measure 1	Measure 2	Measure 3
Equipment code			
Project type (Retrofit or New Construction)			
Installation date			
Facility Location (Distance from oceanfront)			
Location of installed measure (e.g. roof, mechanical room)			
EE Measure end use (e.g. supply fan, CHW pump)			
Age of replaced equipment (for retrofits)			
Replaced (existing) HVAC equipment Manufacturer			
Replaced (existing) HVAC equipment Model number			
New equipment Dealer name			
New equipment Manufacturer			
New Equipment Model number			
Annual operating hours[1]			
Efficiency(ies) (as described in Equipment Catalog)			
EE Measure size (as described in Equipment Catalog)			
EE Measure rebate ($) (e.g. HVAC: $50/ton*10 tons=$500)			
Number of measures			
Total rebate ($) (# of Measures*Measure Rebate)			

Application Checklist

Before submitting this application please verify the following:

- ❑ Did you read and understand the eligibility requirements in the Equipment Catalog?
- ❑ Have you included a dated sales invoice?
- ❑ Did you attach any additional documentation listed in the Equipment Catalog?
- ❑ Did you include your account number?
- ❑ Did you sign the Terms and Conditions Form?

SEND COMPLETED REBATE APPLICATIONS TO:
Santee Cooper Commercial Prescriptive Rebate Program
1229 38th Avenue North, #112
Myrtle Beach, SC 29577
Toll-Free Fax : (855) 505-5061 Email : commercial.energy@SanteeCooper.com

[1] IF VFD Application, please specify the equipment schedule(s)