

Supplemental Information Form

If a project includes procurement of charging infrastructure or electric vehicles, applicants must include the supplemental information and the following documents for the project to be considered for funding.

Please submit the completed checklist along with your application. If any required documents are not included, please identify the reason why below.

Required for Charging Infrastructure and Electric Fleet Conversion Projects

Included	Not Applicable
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Required documentation from these checklists are **not** included in this example, but are required for the application submission.

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|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Equipment Specifications. Include warranty and performance information for all major components. |
| <input type="checkbox"/> | <input type="checkbox"/> | Itemized Costs. Include a project total and cost breakdown, including any equipment and/or vehicle estimates. Please refer to expense eligibility below. |

For Charging Infrastructure Projects Only

Included	Not Applicable
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- | | | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Site Evaluation. Must include a technical assessment and any structural or installation feasibility assessments |
| <input type="checkbox"/> | <input type="checkbox"/> | Design Drawings. Electrical diagram and site plan showing the location of the project components on the property |
| <input type="checkbox"/> | <input type="checkbox"/> | Site Photos. Photos of proposed project site and/or building with captions |
| <input type="checkbox"/> | <input type="checkbox"/> | Contractor Bids. Proposals, bids, and/or contracts to support budget estimates |

Please clearly label each attachment included in your application with the labels in bold.

Eligible Expenses include new electric vehicle purchase, capital expenses directly associated with the installation of electric vehicle charging infrastructure, such as hardware and installation costs, make-ready costs, and upfront software license costs.

Ineligible Expenses include previously incurred expenses, EV or EV infrastructure purchases prior to grant application, purchases of used or leased EVs, extended warranty costs, retrofitted or converted vehicles, project management costs, admin costs, ongoing operations and maintenance costs, energy costs, ongoing network subscription or other software costs, 110/120 volt electrical outlets used for EV charging, and site and infrastructure improvements that would occur without the installation of EV charging infrastructure (e.g., landscaping, information technology network enhancements).

If you are unable to provide any of the required documents above, please explain here:

ELECTRIC VEHICLE INFORMATION	
Vehicle: Make, Model, Year <i>Type of EV and class (BEV, PHEV, Light, Medium, Heavy Duty)</i>	
Primary Charging Type <i>DC Fast Charge, Level 2, etc.</i>	
Number of Vehicles	
Nominal Range	
Vehicle’s Projected Use <i>Private/public fleet</i>	
Address of primary place the vehicle will be re-charged at	
Is there currently vehicle charging infrastructure on-site? <i>Describe the current level of charging (level 1, level 2, DC Fast), how often the stations are used, and the type of use (public, private, other)</i>	
Estimated Annual Vehicle Miles	
Expected Date of Vehicle Delivery <i>(please consider current supply chain issues and make note if vehicle is already on a waitlist to be ordered)</i>	
Expected Vehicle Life	
Total Vehicle Cost <i>List cost of each vehicle purchase</i>	

EV CHARGING INFRASTRUCTURE PROJECT INFORMATION	
<p>Physical address of installation <i>Include facility name, street address, city, state, zip code, and/or GPS coordinates where appropriate</i></p>	
<p>Number of chargers and type of each <i>DC Fast Charge, Level 2, etc.</i></p>	
<p>Charging brand manufacturer/model #/date of manufacture</p>	
<p>What makes this EV charging infrastructure the right technological fit for your intended purposes?</p>	
<p>Intended primary usage of EV charging infrastructure(s) <i>Workplace charging, public charging, fleet charging, etc.</i></p>	
<p>Will a fee be levied for using the EV charging infrastructure? <i>If yes, please list the fee schedule and payment options</i></p>	
<p>Is there currently charging infrastructure at the site? If so, how many EV charging heads are functional/ What types are they? <i>DC Fast Charge, Level 2, etc.</i> Are the chargers public or private? Does it cost to use the chargers?</p>	

Estimated usage of station (daily, weekdays only, 5-6 times monthly, etc.)	
Location of installation on property <i>Where will the charging infrastructure be located (Parking lot, roadway, parking garage, etc.)?</i>	
Number of dedicated EV parking spaces	
Anticipated commissioning/on-line date	
Expected EV charging infrastructure life	

Please identify the status of all necessary permits or other approvals required for the project:						
Permit/Approval Description	Not required	Required, application not yet submitted	Application submitted	Permit/ approval received	Unsure if required	Cost
Electrical						
Structural						
Mechanical						
City council/board approvals						
Land use, zoning, and other						
Other:						
					Total=	\$

<p><i>Please include an explanation of permitting status if necessary</i></p>	
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EV Charging Infrastructure Project Budget (No costs previously incurred or already committed to are eligible for funding using Santee Cooper grant money, with the exception of deposits of \$1,000 or less for the purchase of an EV)

Please provide an itemized budget for estimated costs including the categories listed below.

<i>EV Charging Infrastructure Project Component</i>	<i>Cost</i>	<i>Line-Item Description</i>
Engineering and design costs (<i>not yet incurred</i>)		
Equipment costs		
Upfront software costs		
Other electrical components (<i>wiring, conduit, breakers, disconnects, etc.</i>)		
Construction costs (<i>trenching, paving, etc.</i>)		
Other components (<i>please list</i>)		
Labor installation costs		

Total permitting fees, if applicable		
Other EV charging infrastructure installation components		
TOTAL ELIGIBLE PROJECT COSTS		
Total Ineligible Project Costs		
Amount of funding requested		
<p><i>The following costs are <u>NOT</u> eligible for reimbursement:</i></p> <ul style="list-style-type: none"> • Structural improvements or other site preparation that would be considered general facilities maintenance (e.g.re-paving, upgrading an overloaded electrical panel, landscaping,) not associated with EV charging infrastructure installation • Construction bond costs, interest, and warranty charges • Ongoing system or facility maintenance or repair costs • Donated, in-kind or volunteer labor or materials • Costs incurred prior to award (e.g., engineering designs, site evaluations, estimates/bids) 		